

Self appraisal report for Year (2025-26)

Auditor Agency: Dr Debdipta Basu(Indian Rubber Materials Research Institute, Autonomous body under The Department for Promotion of Industry and Internal Trade (DPIIT), Ministry of Commerce & Industry, Govt. of India, New Delhi)

Ministry Name: Ministry of Culture

Department Name:

Public Authority Name: Gandhi Smriti Darshan Samiti

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1	Organisation and Function								
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]								
1.1.1	Name and address of the Organization	Fully Met	1.28	1.28	Gandhi Smriti and Darshan Samiti	empty	Fully Met	1.28	URLs cited by the Authority is correct. Category "Fully Met"
1.1.2	Head of the organization	Fully Met	1.28	1.28	Sh. Sanjeet Kumar	empty	Fully Met	1.28	URLs cited by the Authority is correct. Category "Fully Met"
1.1.3	Vision, Mission and Key objectives	Fully Met	1.28	1.28	https://www.gandhismriti.gov.in/about-us/vision-and-mission-statement	empty	Fully Met	1.28	URLs cited by the Authority is correct. Category "Fully Met"
1.1.4	Function and duties	Fully Met	1.28	1.28	https://www.gandhismriti.gov.in/about-us/objectives	empty	Fully Met	1.28	URLs cited by the Authority is correct. Category

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									"Fully Met"
1.1.5	Organization Chart	Fully Met	1.28	1.28	https://www.gandhismriti.gov.in/smiti-organization	empty	Fully Met	1.28	URLs cited by the Authority is correct. Category "Fully Met"
1.1.6	Any other details-the genesis, inception, formation of the department and the HoDs from time to time as well as the committees/ Commissions constituted from time to time have been dealt	Fully Met	1.28	1.28	https://www.gandhismriti.gov.in/about-us/gandhi-smriti	empty	Fully Met	1.28	URLs cited by the Authority is correct. Category "Fully Met"
1.2	Power and duties of its officers and employees[Section 4(1) (b)(ii)]								
1.2.1	Powers and duties of officers (administrative, financial and judicial)	Fully Met	1.92	1.92	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	1.92	URLs cited by the Authority is correct. Category "Fully Met"
1.2.2	Power and duties of other employees	Fully Met	1.92	1.92	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Partially Met	0.96	URLs cited by the Authority is correct. Category "Partially Met"
1.2.3	Rules/ orders under which powers and duty derived and exercised	Fully Met	1.92	1.92	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	1.92	URLs cited by the Authority is correct. Category "Fully Met"
1.2.4	Work allocation	Fully Met	1.92	1.92	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Partially Met	0.96	URLs cited by the Authority is correct. Category

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									"Partially Met"
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]								
1.3.1	Process of decision making - Identify key decision making points	Fully Met	1.54	1.54	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	1.54	URLs cited by the Authority is correct. Category "Fully Met"
1.3.2	Final decision making authority	Fully Met	1.54	1.54	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	1.54	URLs cited by the Authority is correct. Category "Fully Met"
1.3.3	Related provisions, acts, rules etc.	Fully Met	1.54	1.54	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	1.54	URLs cited by the Authority is correct. Category "Fully Met"
1.3.4	Time limit for taking a decisions, if any	Fully Met	1.54	1.54	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Not Met	0	Category Not Met
1.3.5	Channels of supervision and accountability	Fully Met	1.54	1.54	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Partially Met	0.77	URLs cited by the Authority is correct. Category "Partially Met"
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]								
1.4.1	Nature of functions/ services offered	Fully Met	1.54	1.54	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	1.54	URLs cited by the Authority is correct. Category "Fully Met"
1.4.2	Norms/ standards for functions/ service delivery	Fully Met	1.54	1.54	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	1.54	URLs cited by the Authority

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.6.1	Categories of documents	Fully Met	3.85	3.85	8	empty	Not Met	0	Category Not Met
1.6.2	Custodian of documents/categories	Fully Met	3.85	3.85	Director, GSDS	empty	Fully Met	3.85	URLs cited by the Authority is correct. Category "Fully Met"
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]								
1.7.1	Name of Boards, Council, Committee etc.	Fully Met	0.96	0.96	GB	empty	Fully Met	0.96	URLs cited by the Authority is correct. Category "Fully Met"
1.7.2	Composition	Fully Met	0.96	0.96	https://www.gandhismriti.gov.in/smiti-organization	empty	Fully Met	0.96	URLs cited by the Authority is correct. Category "Fully Met"
1.7.3	Dates from which constituted	Fully Met	0.96	0.96	Sept 2021	empty	Fully Met	0.96	URLs cited by the Authority is correct. Category "Fully Met"
1.7.4	Term/ Tenure	Fully Met	0.96	0.96	3 Year	empty	Fully Met	0.96	URLs cited by the Authority is correct. Category "Fully Met"
1.7.5	Powers and functions	Fully Met	0.96	0.96	https://www.gandhismriti.gov.in/rti/bye-laws	empty	Fully Met	0.96	URLs cited by the Authority is correct. Category

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									"Fully Met"
1.7.6	Whether their meetings are open to the public?	Fully Met	0.96	0.96	.	empty	Not Applicable	0	Category Not Applicable
1.7.7	Whether the minutes of the meetings are open to the public?	Fully Met	0.96	0.96	.	empty	Not Met	0	Category Not Met
1.7.8	Place where the minutes if open to the public are available?	Fully Met	0.96	0.96	.	empty	Not Met	0	Category Not Met
1.8	Directory of officers and employees[Section 4(1) (b) (ix)]								
1.8.1	Name and designation	Fully Met	3.85	3.85	https://www.gandhismriti.gov.in/about-us/whos-who	empty	Fully Met	3.85	URLs cited by the Authority is correct. Category "Fully Met"
1.8.2	Telephone , fax and email ID	Fully Met	3.85	3.85	https://www.gandhismriti.gov.in/about-us/whos-who	empty	Fully Met	3.85	URLs cited by the Authority is correct. Category "Fully Met"
1.9	Monthly Remuneration received by officers & employees including system of compensation[Section 4(1) (b) (x)]								
1.9.1	List of employees with Gross monthly remuneration	Fully Met	3.85	3.85	38	empty	Not Met	0	Category Not Met
1.9.2	System of compensation as provided in its regulations	Fully Met	3.85	3.85	As per Govt. rules	empty	Partially Met	1.93	URLs cited by the Authority is correct. Category "Partially Met"
1.10	Name, designation and other particulars of Public Information Officers[Section 4(1) (b) (xvi)]								
1.10.1	Name and designation of the Public Information Officers (PIOs), Assistant Public Information Officer(s) & Appellate Authority	Fully Met	3.85	3.85	https://www.gandhismriti.gov.in/rti/appellate-authority	empty	Fully Met	3.85	URLs cited by the Authority is correct. Category "Fully Met"

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1.13.1	Transfer policy and transfer orders[No. 1/6/2011- IR Dt. 15.4.2013]	Fully Met	7.69	7.69	Not	empty	Not Applicable	0	Category Not Applicable
Total			100	100			91	68	
2	Budget and Programme								
2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]								
2.1.1	Total Budget for the public authority	Fully Met	10	10.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBplUIY2-nHcCH04T6/view?usp=sharing	empty	Fully Met	10.00	URLs cited by the Authority is correct. Category "Fully Met"
2.1.2	Budget for each agency and plan & programmes	Fully Met	10	10.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBplUIY2-nHcCH04T6/view?usp=sharing	empty	Fully Met	10.00	URLs cited by the Authority is correct. Category "Fully Met"
2.1.3	Proposed expenditures	Fully Met	10	10.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBplUIY2-nHcCH04T6/view?usp=sharing	empty	Fully Met	10.00	URLs cited by the Authority is correct. Category "Fully Met"
2.1.4	Revised budget for each agency, if any	Fully Met	10	10.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBplUIY2-nHcCH04T6/view?usp=sharing	empty	Fully Met	10.00	URLs cited by the Authority is correct. Category "Fully Met"
2.1.5	Report on disbursements made and place where the related reports are available	Fully Met	10	10.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBplUIY2-nHcCH04T6/view?usp=sharing	empty	Fully Met	10.00	URLs cited by the Authority is correct. Category "Fully Met"
2.1.6	Information related to procurements-	Fully Met	10	10.00	https://drive.google.com/file/	empty	Partially	5.00	https://www.g

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	(a) Notice/tender enquires, and corrigenda if any thereon, (b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above-and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.				d/1HPX-oZvqNnMDZBGBpl UIY2-nHcCH04T6/view?usp=sharing		Met		andhismriti.gov.in/search/node/tender URLs cited by the Authority is correct. Category "Partially Met"
2.2	Foreign and domestic tours(F.No. 1/8/2012- IR dt. 11.9.2012)								
2.2.1	Budget	Fully Met	20	20.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBpl UIY2-nHcCH04T6/view?usp=sharing	empty	Fully Met	20.00	URLs cited by the Authority is correct. Category "Fully Met"
2.2.2	Foreign and domestic tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the Heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit	Fully Met	20	20.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBpl UIY2-nHcCH04T6/view?usp=sharing	empty	Not Met	0	Category Not Met
2.3	Manner of execution of subsidy programme [Section 4(i)(b)(xii)]								
2.3.1	Name of the programme of activity	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
2.3.2	Objective of the programme	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
2.3.3	Procedure to avail benefits	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable

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2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the Parliament.	Fully Met	50	50.00	https://drive.google.com/file/d/1HPX-oZvqNnMDZBGBplUIY2-nHcCH04T6/view?usp=sharing	empty	Partially Met	25.00	URLs cited by the Authority is correct. Category "Partially Met"
Total			150	150			150	100	
3	Publicity and Public interface								
3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation thereof [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]								
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	Fully Met	12.5	12.50	https://www.gandhismriti.gov.in/documents/recruitment-rules	empty	Fully Met	12.50	URLs cited by the Authority is correct. Category "Fully Met"
3.1.2	a) Arrangements for consultation with or representation by members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors,(c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.3	Public- Private Partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.4	Public- Private Partnerships (PPP)- Detailed project reports (DPRs)	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.5	Public- Private Partnerships (PPP)- Concession agreements.	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.6	Public- Private Partnerships (PPP)- Operation and maintenance	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable

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	manuals								
3.1.7	Public- Private Partnerships (PPP) - Other documents generated as part of the implementation of the PPP	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.8	Public- Private Partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.9	Public- Private Partnerships (PPP) -Information relating to outputs and outcomes	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.10	Public- Private Partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.1.11	Public- Private Partnerships (PPP) - All payment made under the PPP project	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]								
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable

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Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
3.5.1	List of materials available Free of cost	Not Applicable	0	0	empty	empty	Fully Met	25.00	https://www.gandhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
3.5.2	List of materials available at a reasonable cost of the medium	Not Applicable	0	0	empty	empty	Fully Met	25.00	https://www.gandhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
Total			63	63			163	163	
4	E-Governance								
4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]								
4.1.1	Hindi	Not Applicable	0	0	empty	empty	Fully Met	9.52	https://www.gandhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
4.1.2	English	Not Applicable	0	0	empty	empty	Fully Met	9.52	https://www.gandhismriti.gov.in/ URLs cited by the Authority is

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									correct. Category "Fully Met"
4.1.3	Vernacular/ Local Language	Not Applicable	0	0	empty	empty	Not Applicable	0	Category Not Applicable
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]								
4.2.1	Last date of Annual updation	Not Applicable	0	0	empty	empty	Fully Met	28.57	https://www.gandhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]								
4.3.1	Details of information available in electronic form	Not Applicable	0	0	empty	empty	Fully Met	9.52	https://www.gandhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
4.3.2	Name/ title of the document/record/ other information	Not Applicable	0	0	empty	empty	Fully Met	9.52	https://www.gandhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
4.3.3	Location where available	Not Applicable	0	0	empty	empty	Fully Met	9.52	https://www.gandhismriti.gov.in/

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		cable							andhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]								
4.4.1	Name & location of the facility	Fully Met	7.14	7.14	https://www.gandhismriti.gov.in	empty	Fully Met	7.14	https://www.gandhismriti.gov.in / URLs cited by the Authority is correct. Category "Fully Met"
4.4.2	Details of information made available	Fully Met	7.14	7.14	https://www.gandhismriti.gov.in	empty	Fully Met	7.14	https://www.gandhismriti.gov.in / URLs cited by the Authority is correct. Category "Fully Met"
4.4.3	Working hours of the facility	Fully Met	7.14	7.14	https://www.gandhismriti.gov.in	empty	Fully Met	7.14	https://www.gandhismriti.gov.in / URLs cited by the Authority is correct. Category "Fully Met"

Sr. No	Details of disclosure	Category	Marks	Obtained Mark	URL	Remarks	Auditor Category	Auditor Marks	Auditor Remarks/URL
4.4.4	Contact person & contact details (Phone, fax, email)	Fully Met	7.14	7.14	https://www.gandhismriti.gov.in	empty	Fully Met	7.14	https://www.gandhismriti.gov.in/ URLs cited by the Authority is correct. Category "Fully Met"
4.5	Such other information as may be prescribed under Section 4(i) (b)(xvii)								
4.5.1	Grievance redressal mechanism	Fully Met	4.1	4.10	http://pgportal.gov.in	empty	Partially Met	2.05	URLs cited by the Authority is correct. Category "Partially Met"
4.5.2	List of completed schemes/ projects/ Programmes	Fully Met	4.1	4.10	https://drive.google.com/file/d/1ie9ZlBkKUbfKZ9fSLOvKkGJrWRRRFNFp/view?usp=sharing	empty	Fully Met	4.10	URLs cited by the Authority is correct. Category "Fully Met"
4.5.3	List of schemes/ projects/ programme underway	Fully Met	4.1	4.10	https://drive.google.com/file/d/1ie9ZlBkKUbfKZ9fSLOvKkGJrWRRRFNFp/view?usp=sharing	empty	Fully Met	4.10	URLs cited by the Authority is correct. Category "Fully Met"
4.5.4	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	Not Applicable	0	0	empty	empty	Partially Met	2.05	https://www.gandhismriti.gov.in/search/node/tender URLs cited by the Authority is correct. Category

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5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]								
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	Fully Met	20	20.00	https://www.gandhismriti.gov.in/rti/appellate-authority	empty	Fully Met	20.00	URLs cited by the Authority is correct. Category "Fully Met"
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	Fully Met	20	20.00	https://www.gandhismriti.gov.in/more/usefull-links	empty	Fully Met	20.00	URLs cited by the Authority is correct. Category "Fully Met"
5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	Fully Met	20	20.00	https://www.gandhismriti.gov.in/rti/appellate-authority	empty	Fully Met	20.00	URLs cited by the Authority is correct. Category "Fully Met"
5.1.4	Consultancy committee of key stake holders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	Not Applicable	0	0	empty	empty	Not Met	0	Category Not Met
5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	Not Applicable	0	0	empty	empty	Not Met	0	Category Not Met
Total			60	60			100	60	
6	Information Disclosed on own Initiative								
6.1	Item / information disclosed so that public have minimum resort to use of RTI Act to obtain information [Section 4(2)]								
6.1.1	Item / information disclosed so that public have minimum resort to use	Fully Met	25	25.00	https://www.gandhismriti.gov.in	empty	Fully Met	25.00	URLs cited by the Authority

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	of RTI Act to obtain information								is correct. Category "Fully Met"
6.2	Guidelines for Indian Government Websites (GIGW) is followed (released in February, 2009 and included in the Central Secretariat Manual of Office Procedures (CSMOP) by Department of Administrative Reforms and Public Grievances, Ministry of Personnel, Public Grievance and Pensions, Govt. Of India)								
6.2.1	Whether STQC certification obtained and its validity	Fully Met	12.5	12.50	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.gandhismriti.gov.in/sites/default/files/stqc_gsds0.pdf	empty	Not Met	0	Category Not Met
6.2.2	Does the website show the certificate on the Website?	Fully Met	12.5	12.50	chrome-extension://efaidnbmnnnibpcajpcglclefindmkaj/https://www.gandhismriti.gov.in/sites/default/files/stqc_gsds0.pdf	empty	Not Met	0	Category Not Met
Total			50	50			50	25	
Grand Total			533	505			745	572	