

**GANDHI SMRITI AND DARSHAN SAMITI  
GANDHI DARSHAN, RAJGHAT,  
NEW DELHI**

F.No.1/Transport/2022-23/GSDS/  
New Delhi, 12<sup>th</sup> January, 2023

**TENDER NOTICE**

**Subject: Providing Transportation BUS Services in GSDS during Programmes**

Sealed tenders are invited on behalf of the Director, GSDS from the interested parties/contractors/service providers located in Delhi for different programmes / activities organized by Gandhi Smriti and Darshan Samiti from time-to-time.

**Tender Form/Documents can be obtained from Gandhi Darshan, Rajghat, New Delhi up to 3.00 p.m. till 19<sup>th</sup> January, 2023, or downloaded from samiti's website "www.gandhismriti.org.in" after making online/RTGs payment of Rs. 500.00 (Non-refundable) in the Samiti's account details of which is given below on any working day.**

Name of the Bank: Canara Bank, Khan Market, New Delhi,  
Account No. 90432010031268  
IFSC Code: CNRB0019043

Tenderers should submit their bids in a SEALED ENVELOPE, superscribing, "Providing Transportation Services in GSDS during Programmes", duly complying the instructions contained in the Tender form, addressed to the Director, latest by **2.00 p.m. on January 20, 2023** at the above office address.

EARNEST MONEY DEPOSIT of Rs. 25,000/-[Rupees Twenty Five thousand only] may be paid online/RTGS in the above mentioned account of GSDS and receipt/screenshot must be enclosed with the bid to avoid an outright rejection of the bid.

**Bids of the tenderers will be opened at 4.00 p.m. on 20<sup>th</sup> January, 2023** in the presence of the tenderers who may like to be present. "Director, GSDS, New Delhi" reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever thereof.

  
Administrative Officer  
GSDS, New Delhi

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F.No.1/Transport/2022-23/GSDS  
New Delhi, 12<sup>th</sup> January, 2022

**Technical Bid**

**Tender Form for “Providing Transportation Services in GSDS during Programmes”**

A) Name of the Organization/Company:

B) Name of the Proprietor:

C) Address:

D) Telephone/Mobile :

E) Email :

F): (1) PAN No.

(2) GST No. :

(3) Registration No. :

G) Year of Experience:

H) Cost of Submitting Tender Form: Rs 500.00

I) Last Date & Time for receipt of sealed tender : 20<sup>th</sup> January, 2023 at 2:00 p.m.

J) Date & Time of opening sealed tender: 20<sup>th</sup> January, 2023 at 4:00 p.m.

**Date:**

**Signature**

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**TENDER NOTICE**

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**Financial Bid**

Providing Transportation Service in GSDS during Programmes.

Particulars	Bus 50 Seater		Bus 28 Seater		Tempo Traveller 16 Seater	Volvo Bus 50 & 28 seaters		Remarks
	AC	Non AC	AC	Non AC		AC	Non AC	
Local Trip 8 hrs. 80 Kms.								
Local Trip 4hrs. 40 Kms.								
Local Trip 4 hrs. (Point to Point)								
Delhi NCR Ghaziabad/Noida/ Faridabad/Gurgaon/ Sonapat								
Extra Kms. Local								
Extra hours for Local								

**Signature**

**Date:**

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**“Providing Transportation Services in GSDS during Programmes”**

Terms and Conditions of the Limited Tender & General information for Transportation for BUS

Please read the following Terms & Conditions carefully before filling up the Limited Tender Document. Incomplete Tenders will be rejected.

- 1) The Tenderer should submit quotation for:
  - a) BUS – (50 seaters, 28 seaters) for both AC and Non AC and Volvo
  - b)
- 2) The vendor should submit the tender from along with Rs. 500.00.
- 3) The Contract shall be initially for a period of one year and may be extended for a further period subject to satisfactory performance at the discretion of competent authority of GSDS on the same terms and conditions or with some addition/deletion/modification.
- 4) The contract shall be liable for termination due to following reasons:
  - A) Poor performance.
  - B) Interruption of service.
  - C) Poor quality of supplied vehicles.
  - D) Misbehaviour of the staff of the vendor.
  - E) Misuse of premises.
  - F) If the vendor sublets the work to another agency.
- 5) The Tenderer should submit the following documents along with the tender without which the tender would be summarily rejected.
  - i) Certified copy of valid registration of the Company.
  - ii) Certified copy of PAN/TIN, etc.
  - iii) Certified copy of Service Tax Registration.
  - iv) Registration of Buses.
  - v) Number of vehicles they have.
- 6) The rates should be quoted for both within Delhi and in the NCR region like Gurgaon, Noida, Faridabad, Ghaziabad and outside etc.
- 7) The contracting agency/firm/company shall not be allowed to transfer, assign, pledge or sub-contract its responsibilities, rights and liabilities under this

contract to any other agency without prior written information or consent of the GSDS.

- 8) The contracting agency/firm/company shall get suitable instructions from the Administration/Designated Official of GSDS and shall provide the services promptly as per requirement. The contracting agency/firm/company should be in a position to supply additional vehicles on short notice as and when required.
- 9) The contracting agency/firm/company shall abide by the rules and regulations of RTO, Govt. of Delhi/India particularly applicable to the business.
- 10) The contracting agency/firm/company will have to ascertain that the Drivers engaged are have not been involved in any police cases and have obtained requisite licenses, sanctions & permits.
- 11) The vehicles to be supplied should be in excellent condition mechanically as well as getup wise i.e. outer look/upholstery etc. should be decent looking and are well maintained during the contract period. Moreover, the agency/firm/company shall provide immediate replacement for the breakdown vehicle with same level of vehicle. All the charges towards repair/servicing, salary of the driver, petrol expenses, any other incidental expenses on operations & maintenance of the vehicles deployed on GSDS site/route or for programmes, shall be borne by the successful agency/firm/company.
- 12) Vehicles hired by GSDS (on a particular day) should not be engaged for the other simultaneous duties that may cause inconvenience to the Samiti.
- 13) In case of vehicle is requisitioned and the same does not reach at the designated time and place, GSDS will not be responsible for making payment for the said trip and will be free to call required vehicle from any other supplier from open market and the expenses on this account will be debited to the Contractor.
- 14) The drivers of the vehicles deployed on the GSDS site should be fully conversant with the routes of Delhi and NCR city and the suburbs and should possess valid driving license (T) in their names.
- 15) The drivers must be well mannered, courteous with proven integrity, healthy, with no drinking habits and should always carry a mobile phone with him. In the event of misbehaviour on the part of drivers the contracting agency/firm/company must ensure the immediate replacement of the Driver.
- 16) The successful agency/firm/company shall assign a supervisor who shall be responsible for immediate interaction with GSDS so that optimal services could be availed without any disruption. The supervisor should be available round the clock on his own direct telephone (office as well as residence) so as to respond to the call for services in emergent cases. The supervisor should be accessible on holidays/Sundays.

- 17) GSDS will not pay any Parking Fees at the time of duty by the company/firm/agency. However, the agency may include the parking fees in the bill during submission, which will only be accepted only if counterfoils/parking slips are enclosed.
- 18) The vehicle deployed on GSDS site/route should be insured in all respects by the successful agency/firm/company. In case of any accident or theft etc. all the claims arising out of it will be met by the agency/firm/company providing the vehicles. GSDS shall not be liable in any matter whatsoever.
- 19) Hired vehicles will report at GSDS at designated timings for the designated hours. In exceptional cases, GSDS may call vehicles before designated time or retain vehicles after designated time to cater to sudden work exigencies.
- 20) Gandhi Smriti and Darshan Samiti will not be responsible for any kind of Fine / Challan on account of violation of traffic rules, damage or accident to the vehicle or to any other vehicle or injury/loss to any driver and contracting agency will settle such issues on their own at their own cost.
- 21) All the vehicles provided by the contracting agency/firm/company must have in them Medical Aid (First Aid) boxes.
- 22) The Company/Firm/Agency shall submit the bills as per the agreed rates immediately after completion of the duty within 15 days of the calendar month to the respective departments along with duly signed duty slip. The payment will be made by crossed ch-eque.
- 23) The TDS shall be deducted at prevailing rate from the monthly bills, as amended from time to time in accordance with the provisions of Income Tax Department, and a certificate to this effect shall be issued in due course to the agency.
- 24) Tenders received late, or not in properly sealed cover and conditional or not conforming to the above conditions or not complete in all respects, will be rejected.
- 25) The sealed tender addressed to Administrative Officer should reach on 20<sup>th</sup> January, 2023 at Gandhi Darshan, Rajghat, New Delhi-110002.
- 26) The tender will be opened on 20<sup>th</sup> January, 2023 at time 04: p.m. at Gandhi Darshan, Rajghat, New Delhi – 110002 in front of the parties those who may like to be present.
- 27) The Director, GSDS reserves the right to terminate the contract at any time without assigning any reasons by giving a one month notice to the contracting agency/firm/company.

  
(Administrative Officer)  
Gandhi Smriti and Darshan Samiti  
New Delhi